



CROOK COUNTY LAND USE PLAN UPDATE STEERING COMMITTEE MEETING

August 20, 2025

3:00 PM

**County Commissioners Meeting Room
County Courthouse
309 E. Cleveland St., Sundance**

[Join the meeting now](#)

Meeting ID: 235 076 336 32

Passcode: XF3dc9SC

Dial in by phone

1-307-314-3228

Phone conference ID: 312 971 906#

AGENDA

- I. Welcome and Introductions
 - a. Bree Burton – Y2 (new project manager)
 - b. Michael Surface – Y2
 - c. Mark Erickson – Steering Committee
 - d. Dawn Anderson – Steering Committee
 - e. Jeff Carrier – Steering Committee
 - f. Randy Faust – Steering Committee
 - g. Keith Haiar – Steering Committee
 - h. Judy McCullough – Steering Committee
 - i. Bradon Riddle – Steering Committee
 - j. Randy Gantz – Steering Committee
 - k. Tim Lyons – Crook County Planning
 - l. Melissa Jones – Crook County Clerk
 - m. Fred Devish – Crook County Commissioner (there for a short time)
 - n. Joe Baron – Crook County Attorney (there for a short time)

- II. Stakeholder Interviews
 - a. Discussed that 13 out of 25 cold calls have been successful in completing interviews. Those contacted have been called twice with voicemails left. There have been no calls since the steering committee meeting in July.
 - b. Y2 will provide an updated summary of the calls and reach out one more time to stakeholders from now until the September steering committee meeting. After that we will call the stakeholder interview phase closed.

- c. There was frustration from the steering committee regarding how long this process has taken. Bree acknowledged this frustration and ensured the group that moving forward things will be done timely to keep us on track for the project timeline.
- d. There was also concern about the sample size for interviews for legitimacy. Bree explained that for the stakeholder interviews the number doesn't really matter but that these interviews just give us a little deeper look into some of the potential opportunities and challenges that key citizens of the county have. The stakeholder interviews are more like an extension of the steering committee. The citizen survey will help us capture more opinions.
- e.

III. Citizen Survey

- a. Timeline for mailer
 - Large discussion about mailing paper surveys out. There is a feeling by some members of the steering committee that this is the only way we will be successful. However, there is concern that these will be going to landowners that only own land and don't have a real vested interest in Crook County. It is hard to tease that out when the only real mailing list we have is of tax payers who are property owners.
 - Bree is going to follow up with a cost estimate for mailing surveys and see if there is funding available.
 - There was also discussion of outreach for the survey. Bree described that we need to take a multi-pronged approach to reach the most citizens. Posting in social media, newspaper, radio, flyers, word of mouth, mailers.
 - There is an informational flyer going out with the tax bills to direct people to the project website to take the survey.
 - Bree will develop a communication plan for the survey and for the plan and share with steering committee for the September meeting.
- b. Review of questions
 - Michael reviewed the questions that had a little too much zoning wording in them and discussed how he was going to rework those questions.
 - Steering committee members expressed that they had sent survey comments back. Bree requested getting those ASAP so that they can be incorporated.
- c. Edits back on survey by September 1, 2025
 - This was adjusted and those members that sent comments out earlier will email those to Bree by August 26. Y2 will then rework the survey and get back to the steering committee 1 week before the September meeting for their review.

IV. Questions & Comments

- a. Request from steering committee to receive meeting materials further ahead of time. Bree noted that all materials and agendas will be sent to the steering committee 1 week ahead of the scheduled steering committee meeting.